

## LITERACY TRACKER USER GUIDE

### OVERVIEW

This tool will help teachers and families understand the grade level at which their students are reading and how students are progressing in their reading skills. High-interest reading challenges are readily available in the platform for easy and unlimited access. Students will indicate interest areas which, combined with their reading levels, generate a recommended reading list all tied to the books in Literacy Central.

### HOW LITERACY TRACKER DETERMINES READING LEVELS


Students will read passages starting and stopping with a timer. As they are reading, students will indicate which words they found difficult. After they have finished reading the passage, students will answer four comprehension questions. The Literacy Tracker will adapt the difficulty of the passage based on the number of questions answered correctly.

### USAGE RECOMMENDATIONS

RIF's Literacy Tracker is built for use by readers that at a minimum are reading at a 1st grade level and a maximum of 8th grade. It is not intended as a tool for beginning readers or diagnosing sources of reading deficits.

This tool may be used as frequently as desired though we recommend weekly to bi-weekly to help establish a trend. The Dashboard will display the amount of time taken, the words identified by the student, and the number and type of questions the student did not answer correctly on the first attempt. This will help inform instructional decisions for families/teachers.

### GETTING STARTED

 [FIND A BOOK](#) [TOOLS](#) [CENTERS](#) [RESOURCES](#) [DONATE](#)

Our free and easy to use Literacy Tracker Tool lets you quickly check in on your students' reading progress throughout the year and help students find "just right" books matched to their interests and reading level.

In low stakes reading challenges, students will read passages and indicate which words they found difficult. The Literacy Tracker will adapt the level of difficulty of the passage so families and educators can see progress over time. The Literacy Tracker also provides reports on students' reading skills to inform instructional decisions. Access for your student students is tied to your account and information is never shared beyond your account.

For a detailed overview, please download the [Literacy Tracker User Guide](#).

**To use the Literacy Tracker tool you must have a Literacy Central Account.**

[GET STARTED](#)

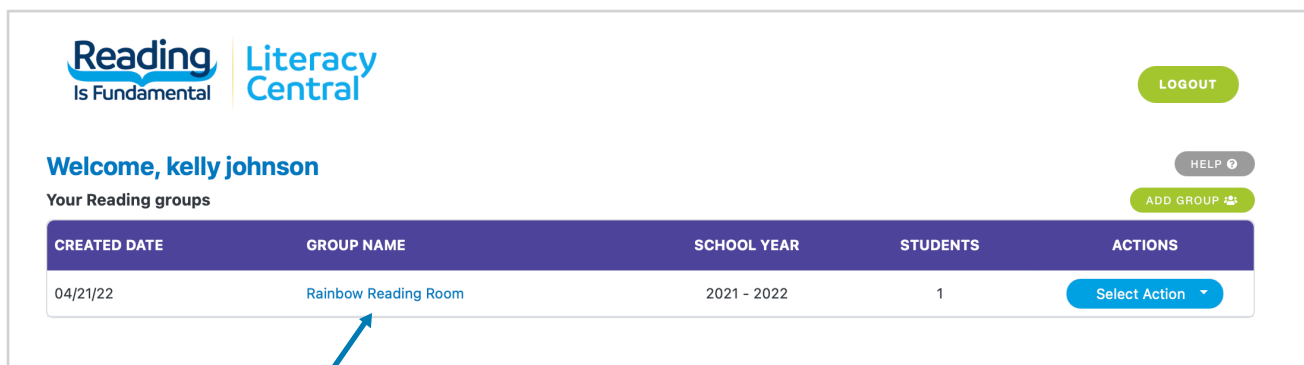
## TEACHER/FAMILY VIEW

Create a Reading Group by clicking the “Add Group” button.



The screenshot shows the top navigation bar with the Reading Is Fundamental and Literacy Central logos. On the right side, there are three buttons: a green 'LOGOUT' button, a grey 'HELP' button with a question mark icon, and a green 'ADD GROUP' button with a plus and people icon. A blue arrow points to the 'ADD GROUP' button. Below the navigation bar, the user is greeted with 'Welcome, kelly johnson' and 'Your Reading groups'. A large image of four children reading a book together is displayed. Below the image, the text 'Get Started by Adding Your First Group!' is centered.

Click into the new reading group by clicking on the Group Name.



The screenshot shows the same top navigation bar as the previous image. Below the navigation bar, the user is greeted with 'Welcome, kelly johnson' and 'Your Reading groups'. A table with the following data is displayed:

CREATED DATE	GROUP NAME	SCHOOL YEAR	STUDENTS	ACTIONS
04/21/22	Rainbow Reading Room	2021 - 2022	1	Select Action

A blue arrow points to the 'Rainbow Reading Room' group name in the table.

Add students to the group by clicking the “Add Students” button.

**READING GROUP**  
Rainbow Reading Room

PRINT INVITES | **ADD STUDENTS** | HELP

Student Settings			Student Results			
Name	Grade	Estimated Reading Level	Student Reading Results			ACTIONS
Roman D	6th	Above	5th GRADE	6TH ABOVE	7th GRADE	Select Action

Select the estimated reading level for each student you add.

**READING GROUP**  
Rainbow Reading Room

PRINT INVITES | ADD STUDENTS | HELP

Student Settings			Student Results			
Name	Grade	Estimated Reading Level	Student Reading Results			ACTIONS
kelly j	6th	At	5th GRADE	6TH	7th GRADE	Select Action
Roman D	6th	Above	5th GRADE	6TH	7th GRADE	Select Action
Poppy E	5th	Above	4th GRADE	5TH	6th GRADE	Select Action
Maxie V	6th	Below	5th GRADE	6TH	7th GRADE	Select Action
Paloma J	6th	At	5th GRADE	6TH	7th GRADE	Select Action
Izzy H	6th	Below	5th GRADE	6TH	7th GRADE	Select Action
Johnny P	6th	Above	5th GRADE	6TH	7th GRADE	Select Action
Decklen D	6th	Above	5th GRADE	6TH	7th GRADE	Select Action
Shilo M	7th	Below	6th GRADE	7TH	8th GRADE	Select Action
Oliver B	7th	Below	6th GRADE	7TH	8th GRADE	Select Action
Jason L	6th	Below	5th GRADE	6TH	7th GRADE	Select Action

*Note: Estimated Reading Level provides information for how challenging passages should be. If a student is reading significantly below or significantly above grade level, the teacher or family member may want to enter a different grade level than the student’s actual grade to ensure that reading challenges are appropriate.*

To provide students with their individual username and passwords, click “Print Invites.”

**READING GROUP**  
Rainbow Reading Room

PRINT INVITES | ADD STUDENTS | HELP

Student Settings			Student Results			
Name	Grade	Estimated Reading Level	Student Reading Results			ACTIONS
Roman D	6th	Above	5th GRADE	6TH ABOVE	7th GRADE	Select Action

**Example of Student Invite:**

**Reading**  
Is Fundamental

Go to this webpage

<https://www.rif.org/literacy-tracker/student/sign-in>

Username

roman-64560

Password:

toothbrush

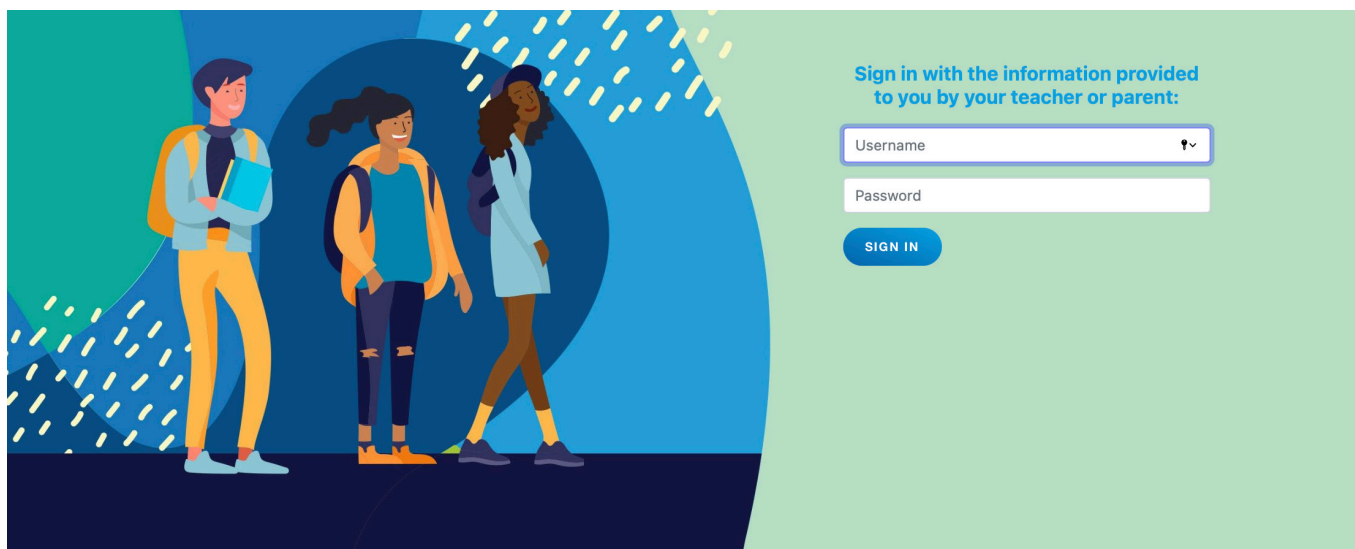
Group Name:

Rainbow Reading Room

*Note: You must logout, open a new incognito window or use a different browser if you are attempting to login to the student view on the same computer that you logged into the teacher/family view.*

## STUDENT VIEW

[www.RIF.org/literacy-tracker/student/sign-in](http://www.RIF.org/literacy-tracker/student/sign-in)



Upon first login, a student will select interests:

### Edit Interest for Roman d

 ADVENTURE	 CURRENT EVENTS	 FANTASY	 FRIENDSHIP
 FUNNY	 HIGH-INTEREST NONFICTION	 HISTORY	 HORROR
 MYSTERY	 NATURE	 PROBLEM SOLVING	 SPORTS/GAMES
 STEM	 THE ARTS	 COMING SOON	 COMING SOON

SAVE

After submitting interests, a student can launch their first reading challenge.

Check your reading level and find new books to explore!

LITERACY TRACKER

# Reading Challenge

LAUNCH

### Reading Challenge Instructions

- Press the "Begin Challenge" button below to start.
- Click on the words that you find difficult when reading.
- Select the "stop" button when you are done reading.
- Answer any questions to complete the reading challenge.

Collect rewards for improving your reading!

BEGIN CHALLENGE

*\*Note: We recommend instructing students to select words they would not be able to decode by themselves or do not know the meaning.*

Reading Is Fundamental | Literacy Central ROMAN D

### Dragon at Dawn

It was still dark out, but CeCe's eyes were open even before her dad came to wake her up. She had been waiting for this morning for weeks. She had packed her red backpack the night before and laid out her hiking clothes. Today was the day that CeCe and her dad were going to climb the Dragon's Tooth.

They ate their oatmeal quickly and packed their snacks for the day. They brought bananas, nuts, granola bars, and of course lots of water. Then they laced up their hiking boots and set off in their little, yellow car towards the **Appalachian** Trail.

The sky was still dark as they parked in the lot, just past the small grocery store. The store wasn't open yet. There were no other humans around. Only the birds were stirring, chirping to each other as the sun began to rise.

CeCe's dad pointed out the blue blazes that marked the trail. Those were the markings they would be following as they made the steep climb to the top of **the** Tooth. CeCe had butterflies in her **stomach**. She couldn't wait to see the sunrise as they hiked. And she knew view from the top would be amazing. But she worried she wouldn't be able to make it all the way up.

**When finished, the student clicks stop on the reading challenge and receives a screen congratulating them on completing the challenge. The student has the the option to take another challenge or to return to their dashboard.**

Reading Is Fundamental | Literacy Central

### You have completed the Challenge!

<b>Reading Passage:</b>	Dragon at Dawn
<b>Total Words:</b>	433
<b>Words Selected:</b>	3

[BACK TO DASHBOARD](#) [NEW READING CHALLENGE](#)

From their dashboard, students can then view a recommended book list appropriate to their reading level.

**MY BOOK LIST**

Take the reading Passage Challenge to practice your reading skills and earn rewards.


[BOOK LIST](#)



**Roman's Booklist** ✕

Based on your reading level and interests: **Adventure** [PRINT BOOK LIST](#)

Visit your school or public library to find the books on this list.



**ALICE IN WONDERLAND (SCHOLASTIC JUNIOR CLASSICS)**  
BY LEWIS CARROLL

**Remember!**

Every time your reading level changes you will receive a new book list! Check back for your recommended titles after each Reading Challenge.

## BACK TO TEACHER/FAMILY VIEW

From the Action Menu, the teacher or family can view history for a student.

**READING GROUP** HELP

Rainbow Reading Room PRINT INVITES ADD STUDENTS

Student Settings			Student Results			ACTIONS
Name	Grade	Estimated Reading Level	Student Reading Results			
Roman D	6th	Above	5th GRADE	6TH ABOVE	7th GRADE	Print Student Invite Reading Report View History Edit Delete

### View History for Roman D

Grade Levels

Estimated Reading Level

Reading Level: 6th Above (850 - 950)  
 Time Taken: 00:46 (minutes:seconds)  
 Word Count: 3 / 433  
 Date Taken: 08/05/2022 - 11:39  
 Correct Answers: 75.00%

Most Recent Reading Challenges

**READING REPORT**



From the Action Menu, the teacher or family can view the a reading report for a student.

**READING GROUP**  
Rainbow Reading Room

HELP ⓘ PRINT INVITES ⓘ ADD STUDENTS ⓘ

**Student Settings** **Student Results**

Name	Grade	Estimated Reading Level	Student Reading Results	ACTIONS
Roman D	6th	Above	<div style="display: flex; gap: 5px;"> <div style="background-color: #90EE90; padding: 2px;">6th GRADE</div> <div style="background-color: #FFD700; padding: 2px;">6TH ABOVE</div> <div style="background-color: #FFD700; padding: 2px;">7th GRADE</div> </div>	<ul style="list-style-type: none"> <li>Print Student Invite</li> <li><a href="#">Reading Report</a></li> <li>View History</li> <li>Edit</li> <li>Delete</li> </ul>

### Literacy Tracker Reading Report for Roman D

Group: Rainbow Reading Room  
Teacher: Mr. LaForge

Reading Challenges:

Date Taken	08/05/22
Time Spent Reading	46s
Passage Title	Dragon at Dawn
Reading Level of Challenge	6th Above (850 - 950)
Total Words	3 / 433
Words Selected	Appalachian, stomach, Appalachian
Quiz Results	Percent Correct: 75% Literal Correct: 1 / 2 Inferential Correct: 2 / 2