

## PRELIMINARY APPLICATION FOR FEDERAL FUNDS

*To be considered for Federal matching book funds, prospective programs must complete this form.*

### 1. ORGANIZATION OR AGENCY: The sponsoring group that wishes to operate RIF.

\_\_\_\_\_  
*Name of Organization or Agency*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*City*

\_\_\_\_\_  
*State*

\_\_\_\_\_  
*Zip Code*

( )

\_\_\_\_\_  
*Telephone Number*

\_\_\_\_\_  
*E-mail*

The organization is a:      private nonprofit group      public agency

### 2. CONTACT PERSON: This should be someone who can answer questions about this application. All information concerning matching funds will be mailed to this address.

\_\_\_\_\_  
*Name of Contact Person*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*City*

\_\_\_\_\_  
*State*

\_\_\_\_\_  
*ZipCode*

( )

\_\_\_\_\_  
*Telephone Number*

( )

\_\_\_\_\_  
*Fax Number*

\_\_\_\_\_  
*E-mail*

*The national office sometimes receives calls from potential volunteers around the country.*

*May we refer people to you who are interested in volunteering in your area?      YES      NO*

### 3. FUNDING: To run a RIF project, we recommend "core funding" for book purchases of at least \$4.95 per child per year. This amount constitutes the 75% federal/25% local match. We further recommend that applicants attempt to raise at least \$1.05 in additional, unmatched funds for each child you wish to serve to bring your average book cost up to at least \$6/child.

- A. Where will you attempt to raise funds for RIF? Check all that apply.
- Your operating budget      PTA/PTO      Local businesses/service groups  
 Events/Fundraisers      Other \_\_\_\_\_
- B. Would you be able to raise enough money to run a RIF project **without** Federal book funds from RIF?      Yes      No
- C. If you need Federal book funds from RIF, can you raise, from non-Federal sources, at least 25% of the total amount you need to operate?      Yes      No  
*(Projects which only serve children of migrant/seasonal farmworkers are eligible for 100% Federal funding)*

**4. CHILDREN: Please answer the following with your best estimates. You do not have to take a survey.**

- A. Please **check all** of the following descriptions that apply to the children you plan to serve.

Low-income children*	* <i>NOTE: Consider the following indicators to determine if the children you will serve are low-income or educationally at risk:</i>
Children at risk for school failure*	
Children with disabilities	◆ <i>Children eligible for free or reduced price lunch</i>
Emotionally disturbed children	◆ <i>Children eligible for Chapter 1</i>
Foster children	◆ <i>Children for whom English is a second language</i>
Homeless children	◆ <i>Head Start children</i>
Migrant children	◆ <i>Children in public housing</i>
Institutionalized or incarcerated children (e.g., orphanages, hospitals, juvenile detention centers)	◆ <i>Children with below-average reading skills</i>
Children without access to libraries	◆ <i>Teen parents</i>
Children whose parents are institutionalized or incarcerated	◆ <i>School dropouts</i>

- B. What is the **total number** of children you wish to serve? \_\_\_\_\_

How many of these children are 0-5 years of age? \_\_\_\_\_

*(To control administrative costs, only prospective projects serving 100 or more children will be considered for Federal funds.)*

- C. Using your best estimate, what **percentage** of the total number of children to be served may be described by the descriptions listed above? \_\_\_\_\_ %  
*(To target children most in need, only prospective projects able to verify 80% or higher will be considered for Federal funds.)*

- D. Please include information about any other special circumstances that jeopardize the education of the children you plan to serve: