



# Book Fund Order Form

Please register on [www.RIF.org/literacy-network](http://www.RIF.org/literacy-network) before completing and returning this form.

## 1. PROVIDE ORGANIZATION INFORMATION:

Organization Name: \_\_\_\_\_

Primary Contact Person: \_\_\_\_\_

RIF ID Number: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Shipping Street Address (No PO Boxes): \_\_\_\_\_

Shipping City: \_\_\_\_\_

Shipping State: \_\_\_\_\_

Shipping Zip Code: \_\_\_\_\_

## 2. DESCRIBE YOUR GENERAL BOOK NEEDS (Please keep in mind that your purchase will be transferred into a pre-paid book allocation for you to select books through our online bookstore. The selections below help us make sure that our inventory will meet your needs):

Please select the genres that best meet the needs/interest of the Children at your Site:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Adventure      | <input type="checkbox"/> Beginning Chapter Books | <input type="checkbox"/> Bilingual/Spanish        |
| <input type="checkbox"/> Biography      | <input type="checkbox"/> Board Books             | <input type="checkbox"/> Content Area/Non-Fiction |
| <input type="checkbox"/> Fantasy        | <input type="checkbox"/> Fiction                 | <input type="checkbox"/> Folk/Fairy Tales         |
| <input type="checkbox"/> Graphic Novels | <input type="checkbox"/> Multicultural           | <input type="checkbox"/> Poetry                   |
| <input type="checkbox"/> Sports         | <input type="checkbox"/> STEM                    | <input type="checkbox"/> Visual & Performing Arts |

Please List the Number of Requested Books in Each Grade Level:

- |                  |         |         |                     |
|------------------|---------|---------|---------------------|
| _____ Early PreK | _____ 1 | _____ 4 | _____ Middle School |
| _____ PreK       | _____ 2 | _____ 5 | _____ High School   |
| _____ K          | _____ 3 | _____ 6 |                     |

Total Books Needed: \_\_\_\_\_

Book Cost (Calculated at \$3/Book x Number of Books Requested): \_\_\_\_\_

Please send this form to [literacynetwork@rif.org](mailto:literacynetwork@rif.org). RIF will contact you to finalize payment. Once payment is received, your book allocation will be uploaded into our online storefront.