LITERACY TRACKER USER GUIDE

OVERVIEW
This tool will help teachers and families understand the grade level at which their students are reading and how students are progressing in their reading skills. High-interest reading challenges are readily available in the platform for easy and unlimited access. Students will indicate interest areas which, combined with their reading levels, generate a recommended reading list all tied to the books in Literacy Central.

HOW LITERACY TRACKER DETERMINES READING LEVELS
Students will read passages starting and stopping with a timer. As they are reading, students will indicate which words they found difficult. After they have finished reading the passage, students will answer four comprehension questions. The Literacy Tracker will adapt the difficulty of the passage based on the number of questions answered correctly.

USAGE RECOMMENDATIONS
RIF’s Literacy Tracker is built for use by readers that at a minimum are reading at a 1st grade level and a maximum of 8th grade. It is not intended as a tool for beginning readers or diagnosing sources of reading deficits.

This tool may be used as frequently as desired though we recommend weekly to bi-weekly to help establish a trend. The Dashboard will display the amount of time taken, the words identified by the student, and the number and type of questions the student did not answer correctly on the first attempt. This will help inform instructional decisions for families/teachers.

GETTING STARTED

Our free and easy to use Literacy Tracker Tool lets you quickly check in on your students’ reading progress throughout the year and help students find “just right” books matched to their interests and reading level.

In low stakes reading challenges, students will read passages and indicate which words they found difficult. The Literacy Tracker will adapt the level of difficulty of the passage so families and educators can see progress over time. The Literacy Tracker also provides reports on students’ reading skills to inform instructional decisions. Access for your student students is tied to your account and information is never shared beyond your account.

For a detailed overview, please download the Literacy Tracker User Guide.

To use the Literacy Tracker tool you must have a Literacy Central Account.

GET STARTED
TEACHER/FAMILY VIEW

Create a Reading Group by clicking the “Add Group” button.

Welcome, kelly johnson
Your Reading groups

Get Started by Adding Your First Group!

Click into the new reading group by clicking on the Group Name.

Welcome, kelly johnson
Your Reading groups

<table>
<thead>
<tr>
<th>CREATED DATE</th>
<th>GROUP NAME</th>
<th>SCHOOL YEAR</th>
<th>STUDENTS</th>
<th>ACTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/21/22</td>
<td>Rainbow Reading Room</td>
<td>2021 - 2022</td>
<td>1</td>
<td>Select Action</td>
</tr>
</tbody>
</table>
Add students to the group by clicking the “Add Students” button.

Select the estimated reading level for each student you add.

Note: Estimated Reading Level provides information for how challenging passages should be. If a student is reading significantly below or significantly above grade level, the teacher or family member may want to enter a different grade level than the student’s actual grade to ensure that reading challenges are appropriate.

To provide students with their individual username and passwords, click “Print Invites.”
Example of Student Invite:

https://www.rif.org/literacy-tracker/student/sign-in

Username: roman-64560
Password: toothbrush
Group Name: Rainbow Reading Room

Note: You must logout, open a new incognito window or use a different browser if you are attempting to login to the student view on the same computer that you logged into the teacher/family view.

STUDENT VIEW

www.RIF.org/literacy-tracker/student/sign-in

Sign in with the information provided to you by your teacher or parent:

Username
Password

SIGN IN
Upon first login, a student will select interests:

After submitting interests, a student can launch their first reading challenge.

Reading Challenge Instructions

- Press the "Begin Challenge" button below to start.
- Click on the words that you find difficult when reading.
- Select the "stop" button when you are done reading.
- Answer any questions to complete the reading challenge.

Collect rewards for improving your reading!
*Note: We recommend instructing students to select words they would not be able to decode by themselves or do not know the meaning.

Dragon at Dawn

It was still dark out, but CeCe's eyes were open even before her dad came to wake her up. She had been waiting for this morning for weeks. She had packed her red backpack the night before and laid out her hiking clothes. Today was the day that CeCe and her dad were going to climb the Dragon's Tooth.

They ate their oatmeal quickly and packed their snacks for the day. They brought bananas, nuts, granola bars, and of course lots of water. Then they laced up their hiking boots and set off in their little, yellow car towards the Appalachian Trail.

The sky was still dark as they parked in the lot, just past the small grocery store. The store wasn't open yet. There were no other humans around. Only the birds were stirring, chirping to each other as the sun began to rise.

CeCe's dad pointed out the blue blazes that marked the trail. Those were the markings they would be following as they made the steep climb to the top of the Tooth. CeCe had butterflies in her stomach. She couldn't wait to see the sunrise as they hiked. And she knew view from the top would be amazing. But she worried she wouldn't be able to make it all the way up.

When finished, the student clicks stop on the reading challenge and receives a screen congratulating them on completing the challenge. The student has the option to take another challenge or to return to their dashboard.
From their dashboard, students can then view a recommended book list appropriate to their reading level.

**MY BOOK LIST**

Take the reading Passage Challenge to practice your reading skills and earn rewards.

[BOOK LIST]

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**Roman's Booklist**

Based on your reading level and interests: Adventure

Visit your school or public library to find the books on this list.

**ALICE IN WONDERLAND (SCHOLASTIC JUNIOR CLASSICS)**

BY LEWIS CARROLL

Remember!
Every time your reading level changes you will receive a new book list! Check back for your recommended titles after each Reading Challenge.
BACK TO TEACHER/FAMILY VIEW

From the Action Menu, the teacher or family can view history for a student.

VIEW HISTORY FOR ROMAN D

- Estimated Reading Level
  - Reading Level: 8th Above (850 - 950)
  - Time Taken: 00:46 (minutes:seconds)
  - Word Count: 37,439
  - Date Taken: 09/06/2022 - 11:39
  - Correct Answers: 75.00%

READER REPORT
From the Action Menu, the teacher or family can view the reading report for a student.

### Literacy Tracker Reading Report for Roman D

**Group:** Rainbow Reading Room  
**Teacher:** Mr. LaForge

#### Reading Challenges:

<table>
<thead>
<tr>
<th>Description</th>
<th>Details</th>
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<tbody>
<tr>
<td>Date Taken</td>
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<tr>
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<tr>
<td>Passage Title</td>
<td>Dragon at Dawn</td>
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<tr>
<td>Reading Level of Challenge</td>
<td>6th Above (850 - 950)</td>
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<tr>
<td>Total Words</td>
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<td>Words Selected</td>
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<td></td>
<td>Literal Correct: 1 / 2</td>
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<tr>
<td></td>
<td>Inferential Correct: 2 / 2</td>
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</table>